



## NOTICE OF MEETING

### **Joint East Berkshire Health Overview & Scrutiny Committee**

**Wednesday 16 June 2010, 7.30 pm**

**Council Chamber, Slough Borough Council, Town Hall, Bath Road, Slough**

**TO: The Joint East Berkshire Health Overview & Scrutiny Committee**

(Members of the Committee are invited to a pre-meeting at 6.45pm in the above Offices)

### **Members of the Joint East Berkshire Health Overview & Scrutiny Committee**

Councillors Leake, Mrs Shillcock and Virgo (Bracknell Forest Council)

Councillors Mrs Evans, Meadowcroft and Mrs Napier (Royal Borough of Windsor and Maidenhead)

Councillors Plimmer, Sohal and Walsh (Slough Borough Council)

### **Substitute Members of the Committee**

Councillors Baily, Beadsley and Thompson (Bracknell Forest Council)

Councillors Mrs Endacott, Majeed and Mrs Yong (Royal Borough of Windsor and Maidenhead)

Councillors Ms Dodds and Grewal (Slough Borough Council)

### **Co-Optees:**

Madeline Diver (Bracknell Forest LINK)

Jacky Flynn (Slough LINK)

Sheila Holmes (Royal Borough of Windsor and Maidenhead LINK)

Councillor Hugh Meares (Runnymede Borough Council)

### **EMERGENCY EVACUATION INSTRUCTIONS**

**If you hear the alarm:**

- 1. Leave the building immediately**
- 2. Follow the green signs**
- 3. Use the stairs not the lifts**
- 4. Do not re-enter the building until told to do so**

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**AGENDA**

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**1. ELECTION OF CHAIRMAN**

The Committee's Terms of Reference stipulate that the Chairmanship of the Joint Committee will be rotated annually between the three East Berkshire authorities. The Chairmanship lies with Bracknell Forest Council for the 2010-2011 municipal year.

**2. APPOINTMENT OF VICE-CHAIRMEN**

The Committee's Terms of Reference stipulate that the Joint Committee will appoint two vice-chairmen from each of the other participating authorities, these being The Royal Borough of Windsor and Maidenhead and Slough Borough Council for the 2010-2011 municipal year.

**3. APOLOGIES FOR ABSENCE/SUBSTITUTE MEMBERS**

To receive apologies for absence and to note the attendance of any substitute Members.

**4. DECLARATIONS OF INTEREST**

Members are asked to declare any personal or prejudicial interest and the nature of that interest, including the existence and nature of the party whip, in respect of any matter to be considered at this meeting.

**5. URGENT ITEMS OF BUSINESS**

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

**6. CO-OPTIONS TO THE JOINT COMMITTEE**

The Committee is invited to confirm the following co-options to the Joint East Berkshire Health Overview and Scrutiny Committee:

Councillor Hugh Meares (Runnymede Borough Council)

Madeline Diver (Bracknell Forest LINK)

Sheila Holmes (Royal Borough of Windsor and Maidenhead LINK)

Jacky Flynn (Slough LINK)

**7. MINUTES AND MATTERS ARISING**

To approve as a correct record the minutes of the meeting of the Joint East Berkshire Health Overview and Scrutiny Committee held on 30 March 2010.

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8. **DIRECTOR OF PUBLIC HEALTH**

To receive a presentation by Dr Pat Riordan, Director of Public Health, on the key health inequalities and other issues for Berkshire East, and an update on the plans for producing the updated Joint Strategic Needs Assessment.

9. **HEATHERWOOD AND WEXHAM PARK HOSPITALS TRUST**

To receive an update from the Chief Executive of Heatherwood and Wexham Park Hospitals Trust on the Trust's Turnaround Plan.

10. **ANNUAL REVIEW OF COMMITTEE'S TERMS OF REFERENCE**

5 - 6

Paragraph 15 of the Committee's terms of reference requires that these will be kept under annual review and amended as necessary with the Committee's agreement.

The Committee is recommended to amend the passage in paragraph 5 that "the Joint Committee will meet quarterly" as the Committee has agreed to meet three times each year.

11. **UPDATES ON HEALTH SCRUTINY**

7 - 30

To receive verbal updates from the Chairmen and Vice-Chairmen on health scrutiny at each of the three councils, with reference to the most recently published minutes.

12. **COMMITTEE WORK PROGRAMME**

31 - 36

To receive an update on the Committee's work programme for 2010-2011, including an interim report on the Committee's review of hospital car park charging.

To determine whether to form a working group on an important topic for health in East Berkshire (perhaps progress in controlling hospital-acquired infections, or access to NHS dentists).

To receive a verbal update on the registration of health services by the Care Quality Commission.

13. **DATE OF NEXT MEETING**

The next meeting of the Joint East Berkshire Overview and Scrutiny Committee will be held on Wednesday 6 October 2010 at the Council Chamber, Maidenhead Town Hall.